



2017 Vendor Application (Non-Food)

Company/Business Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Name of Responsible Party: _____ Phone: _____

E-Mail: _____ Web-Site: _____

Reservations are limited to number of like booths.

(Please describe give a detailed list of the items that you plan to sell.)

(If additional space is needed- please attach your list to this application.)

Vendors MUST provide their own canopies, chairs and tables.

Number of Booths: _____ (10'x10' space @ \$100.00 each) Total Amount Enclosed: _____

Each booth space will have one NEMA 5-15, 20 amp 120 volt electrical outlet available.
Vendors will need to supply their own 100 ft. 12 gauge 20 amp cord and power strips.
Electrical outlets are limited and may be on a first come first served basis.

Vendor Confirmation will be sent by email. Parking Passes will be distributed upon arrival.

I have read and accept all the rules on the other side of this application. Enclosed is my fee and request that you accept my application for a Vendor Booth at the Pioneer Family Festival.

Signature: _____ Date: _____

RETURN THIS APPLICATION WITH FEE TO:

Oregon City Optimist Club
C/O Pioneer Family Festival
P.O. Box 1301
Oregon City, OR 97045

Clackamette Park, Oregon City
Set-Up After 8 a.m. on May 19th, 2017

May 19th, 2017	2:00 p.m.-10 p.m.
May 20th, 2017	11 a.m.-10 p.m.
May 21st, 2017	11 a.m.-7 p.m.

www.pioneerfamilyfestival.com



2017 Vendor Rules and Regulations

Vendor agrees to be onsite and completely set up prior to 1:45pm on Friday. (Set up begins at 8am and ends at 1:45pm). All vehicles must be out of Festival Area by 1:45pm. Gates will be locked at 2pm and remain locked during Festival hours. Festival opens at 2pm on Friday.

Any vendor that needs access to electricity agrees to have their electrical hooked up and working by 1pm on Friday. Any vendor who does not follow this deadline will not be allowed to access electrical outlets after 1pm. We will have an electrician onsite from 8am-1pm to assist in hooking up to power.

Vendor agrees to have their booth space open and staffed during all festival hours. (Friday 2pm-10pm, Saturday 11am-10pm, Sunday 11am-7pm) Gates will be locked during festival hours to keep vehicles out of the middle section of the park. Any vendor who packs up their booth early will not be able to drive into the festival area during festival hours to load up. Vendors who pack up early will also risk losing prime locations at future events or may not be invited back at all.

Vendor agrees not to handle or sell any commodity not mentioned in their application. **All products must be family oriented and cannot promote or display violence, alcohol, tobacco, drugs or anything else that may be offensive in the eyes of the Festival Coordinator. Sales of lighters, knives or any other weapons will not be tolerated.**

Each vendor must confine themselves to the space assigned. No soliciting of any type may be conducted anywhere outside of your assigned space. Vendor agrees to keep their space clean both during and after the event. Large garbage containers will be provided nearby and vendors can use the festival drop-box to dispose of their garbage. Any vendor property or garbage left on the grounds after 10 p.m. Sunday night will be disposed of and the vendor charged for said disposal.

The Optimist Club will have overnight security on the grounds and will use every reasonable precaution in our power for the preservation and protection of property. Gates to the park will be locked at 10:00 p.m. and will open at 5:00 a.m. to prevent vehicles from entering. The Oregon City Police Dept. will be on duty and will periodically drive/walk through the park. All materials that are used to decorate booths need to be made of non-flammable material or must be treated and maintained in a flame-retardant condition. Vendors will be subject to an inspection by the Fire Dept. and/or the Health Dept.

Vendors are expected to follow all park rules and city ordinances.

Vendor shall hold harmless the Pioneer Family Festival, Oregon City Optimist Club and all Optimist Members/Volunteers against all liability or loss. There will be no refunds for inclement weather.

If all rules and regulations are not followed the Pioneer Family Festival Coordinator has the right to ask, and expect, vendor to vacate the premises immediately without refund.

I HAVE READ THE RULES AND REGULATIONS ABOVE AND AGREE TO FOLLOW THEM:

Signature

Date

www.pioneerfamilyfestival.com